

## The University of Ottawa Young Researcher of the Year Award

Annual Nomination Deadline: **December 10th** (if this date falls on a weekend, the deadline is automatically the following business day)

The Young Researcher of the Year Award is presented annually to faculty members who have made exceptional contributions to research at the University of Ottawa. Two prizes are awarded: one in the humanities and social sciences and the other in the pure and applied sciences. The choice of the recipients will be made by the two selection committees, each one chaired by one of the Associate Vice-Presidents, Research.

### Eligibility

To be admissible, the nominee must hold a full-time tenured or tenure-track position at the university or a regular position at an affiliated institute. And at the time of nomination, the nominee must have completed at least two years, but no more than seven years in this position. Each award is accompanied by a bursary of \$10,000 to go towards the remuneration of a graduate student supervised by the recipient. It is also anticipated that, in the year of the award, the recipient will have no administrative responsibilities and will receive partial teaching relief as determined by the Faculty Dean.

*\*\* the eligibility window can be adjusted to take into account instances where a researcher has had an acceptable delay in research or period of inactivity (illness, parental leave, etc.).*

### Nomination Process

Each nomination dossier must include the following:

1. A letter of nomination by the Dean of the researcher's faculty, justifying the choice of the nominee;
2. A two to four-page (double-spaced) detailed appraisal of the nominee's contributions and merit, written by the Dean or the Chair of the Department;
3. A curriculum vitae (OCGS format preferred), listing publications, invited lectures, grants and contracts, present and past research as co-investigators (undergraduate and graduate students supervised, postdoctoral fellows trained, other); and
4. Two letters of reference in support of the nomination, including a short biography for each referee. The letters are to be from leading scholars in the nominee's field of expertise who have never collaborated with the nominee. Reference letters from the University of Ottawa or from institutions to which the nominee was formerly affiliated will not be accepted. Reference letters (hard copy or PDF format on official letterhead and signed) are to be sent directly to the following address:

Sylvain Charbonneau, Ph.D.  
Vice-President, Research  
Attention: Young Researcher of the Year Award (nominee's name)  
University of Ottawa  
550 Cumberland, Room 246  
Ottawa, ON K1N 6N5  
[Melanie.bellefeuille@uOttawa.ca](mailto:Melanie.bellefeuille@uOttawa.ca)

*N.B: A Young Researcher of the Year Award dossier may be resubmitted for a second consecutive year, i.e., keep the same support letter from the dean or the department chair and the same external letters of reference and revise only the CV before the resubmission deadline.*